

## OLYMPIA LONDON CLOAKROOM POLICY

This policy covers the use of the cloakroom at Olympia London, Hammersmith Road, Kensington, London W14 8UX ("Olympia London").

Olympia Limited provides a cloakroom solely for the use of visitors to Olympia London subject to the following terms:

### Terms:

1. The cost is £1.00 per coat and £2.00 per bag and larger item/bag.  
We do not allow more than one item on a hanger.  
Due to limited space, the cloakroom may not accept the following:  
Large cases  
Large sports bags  
Prams, trolleys, bicycles (folding or otherwise)  
Pushchairs  
Metal framed backpacks or rucksacks  
Items which may cause injury or damage including heavy items  
Fragile items which are not in secure containers  
Perishable food  
Items larger than 1000mm
3. The cloakroom reserves the right to refuse any item for deposit and does not accept offensive, foul smelling or otherwise objectionable items.
4. The cloakroom does not accept valuables (phones, purses, money, keys, jewellery etc) cameras, laptop equipment and/or other electronic devices.  
All items are left at your risk. We advise you not to leave any valuables in the cloakroom as Olympia Limited accepts NO LIABILITY for any loss or damage or any such item.
5. Responsibility for Ticket  
It is your responsibility to look after your cloakroom ticket. Olympia Limited accepts no liability if any loss or damage occurs from a lost ticket.
6. No ticket – No returned property  
The cloakroom will be entitled to deliver your item in exchange for the appropriate ticket and shall thereby be discharged from all liability in respect of the item. You will have either to wait until the very end of the event day to describe your item or collect it during the allocated collection times provided in the Lost Property Policy Monday to Friday on days when the venue is open to the public 0800–1700.
7. Lost Property and Collections  
Items may not be left overnight in the cloakroom. Any item left at the end of the event day will be handed to the Lost Property Department where they can be retrieved the next day for £5.00 fee.  
Olympia Limited shall not be liable for any item not collected within one month from the date of deposit and shall have the right after this time to sell, give away or dispose of the item.
8. In the event of a fire evacuation or other emergency, the cloakroom will be closed immediately. You may not return to the cloakroom to retrieve items until the venue is officially opened to visitors following the emergency situation.
9. Lost or Damaged Items  
The cloakroom staff take care when handling your items to ensure that damage or loss does not occur. However, in the unlikely event that damage or loss does occur, Olympia Limited accepts no wilful liability and will not compensate for any lost or damaged items unless it is proved to be attributable to wilful default on its part, its staff or agents, or negligence in which case Olympia Limited's liability for loss, destruction, mis-delivery or damage of any item shall not exceed £100 or the actual evidenced value of the item if lower.  
Olympia Limited accepts no liability for any property lost or damaged on the premises.